



Adobe InDesign Training Course - Migration Course

Who should attend this Adobe InDesign course?

This course is designed for experienced users of any version of QuarkXPress to make an effortless transition to Adobe InDesign.

How long is this Adobe InDesign course?

1 Day

What are the benefits of attending this course?

The course will take your existing QuarkXPress skills and convert them to the InDesign equivalents. You will gain a comprehensive understanding of the InDesign environment and experience the capabilities of the software as well as practical use of the features.

The cost of the course includes 3 months telephone support, a certificate, refreshments and lunch.

Course Outline

Opening a QuarkXPress document in InDesign

- How well does the conversion work?
- Features that are converted
- Managing the converted document using InDesign
- Using QuarkXPress and InDesign shortcuts

Introduction to the interface

- Customizing the workspace
- Tiling windows
- Using the multiple undo feature

Specifying page attributes

- Document setup
- Document layout
- Adding and positioning ruler guides
- Locking a point on the proxy box
- Using the transform palette

Working with text

- Placing text files and Microsoft Word files
- Threading text frames
- Using the auto flow option to place a text file
- Inserting special characters
- Optical margin alignment
- Optical and metric kerning
- Using the multi-line text composer
- Setting bulleted paragraphs

Setting tabs and leaders

- Measuring tab positions
- Modifying tabs

Proofing options

- Checking spelling
- Using find and change

Styles

- Creating and using paragraph and character styles
- Using converted QuarkXPress style sheets
- Locally formatting a style
- Using the No st#le option
- Importing style sheets to a new document

- Redefining a style sheet
- Using the style sheet preview option

Importing graphics

- Resizing graphics
- Combining text and graphics
- Setting a text wrap
- Duplicating objects
- Using arrangement options
- Managing links

Integration with Photoshop and Illustrator

- Importing artwork from Illustrator
- Importing native Photoshop files with a transparent background
- Editing a Photoshop clipping path in InDesign

Working with colour

- Using the colour palette
- Colour application
- Stroke and fill options
- Specifying a Pantone colour
- Customising the swatches palette
- Creating gradients
- Printing and saving files

Long document features

- Using Master pages
- Setting section and automatic page numbering

Printing

- Performing a pre-flight check
- Exporting as a PDF file

Related courses

- Adobe InDesign Advanced
- Adobe Illustrator Introduction
- Adobe Photoshop Introduction