

## Adobe InDesign Migration

<b>Who</b>	This course is designed for experienced users of any version of QuarkXPress to make an effortless transition to Adobe InDesign.
<b>Why</b>	The course will take your existing QuarkXPress skills and convert them to the InDesign equivalents. You will gain a comprehensive understanding of the InDesign environment and experience the capabilities of the software as well as practical use of the features
<b>Length</b>	1 day

### Opening a QuarkXPress document in InDesign

How well does the conversion work?

Features that are converted

Managing the converted document using InDesign

Using QuarkXPress and InDesign shortcuts

### Introduction to the interface

Customizing the workspace

Tiling windows

Using the multiple undo feature

### Specifying page attributes

Document setup

Document layout

Adding and positioning ruler guides

Locking a point on the proxy box

Using the transform palette

### Working with text

Placing text files and Microsoft Word files

Threading text frames

Using the auto flow option to place a text file

Inserting special characters

Optical margin alignment

Optical and metric kerning

Using the multi-line text composer

Setting bulleted paragraphs

### Setting tabs and leaders

Measuring tab positions

Modifying tabs

### Proofing options

Checking spelling

Using find and change

### Styles

Creating and using paragraph and character styles

Using converted QuarkXPress style sheets

Locally formatting a style

Using the No style option

Importing style sheets to a new document

Redefining a style sheet

Using the style sheet preview option

### Importing graphics

Re sizing graphics

Combining text and graphics

Setting a text wrap

Duplicating objects

Using arrangement options

Managing links

### Integration with Photoshop and Illustrator

Importing artwork from Illustrator

Importing native Photoshop files with a transparent background

Editing a Photoshop clipping path in InDesign

### Working with colour

Using the colour palette

Colour application

Stroke and fill options

Specifying a Pantone colour

Customising the swatches palette

Creating gradients

Printing and saving files

### Long document features

Using Master pages

Setting section and automatic page numbering

### Printing

Performing a pre-flight check

Exporting as a PDF file

### Related courses

Adobe InDesign Advanced

Adobe Illustrator Introduction

Adobe Photoshop Introduction